**NEW & Simplified Lesson Session and Tuition Payment Schedule for:**

**Sarah D Music Studio**

**Consistency is imperative for improvement in any endeavor.**

 **Missed Lessons and Missed Practice are**

**Missed Opportunities to Learn and Improve.**

1. I now offer three 12 week teaching sessions during the school year and one 7 week teaching session in the summer.

 See \* for alternate commitment and payment plans.

1. Tuition for each 12 week session is $200.00 per student/instrument being taught.

\* If you opt for a 10 week session $175 is the cost.

1. Tuition for 7 week Summer session is $ 116.00.

\* If you opt for 5 week summer session the cost is $85.

1. Unless you/your child schedules and attends the make-up for a missed lesson before the next session starts, tuition for that lesson is forfeited. Only one make-up lesson will be scheduled for any one missed lesson in each 12 and 7 week teaching sessions.

\*If you have chosen a shorter session there are no make-up lessons for missed lessons

1. Tuition for the 2015 Fall session is due in full on or before September 14th and 15th.

**Please make tuition checks out to Sarah Dudley.**

1. As in the past, when new music books or supplies are needed, I will let you know their cost so you can reimburse me at your earliest convenience. **Thank you so much!**

**2015 Fall session** starts the week of:

September 21stth and goes through the week of December 14th.

\*\*There will be no lessons the week of Thanksgiving and the weeks of December 21st and 28th.

**2016 Winter session** starts the week of:

January 4th and go through the week of March 28th.

\*\*There will be no lessons the week of March 14th.

**2016 Spring session** starts the week of:

\*\*April 4 and goes through the week of June 20th, with the exception of May 30, Memorial Day lessons, which will be taught on June 27th.

Otherwise, there will be no lessons the week of June 27th or July 4th.

**2016 Summer session** starts the week of: July 11th and go through the week of August 22nd.

\*Make-up lessons are available by appointment for missed summer lessons.

I will be collecting contracts and accepting tuition payments from an adult on Monday, September 14th and 15th th between 5 and 7 pm by appointment.

At your earliest convenience please schedule a time with me on September 14th or 15th to:.

1. Confirm your child’s lesson day and time for the Fall 2015 Music Lesson Session.
2. Sign the contract for the 2015 fall session stating that you **understand and will comply**, to the best of your ability, with my new lesson attendance, payment and practice expectations.
3. **Pay for the session in full. (If you prefer, you may make out one current dated check for half of the session tuition, and a second check dated November 9, 2015 for the other half. I will cash the first check immediately. I will cash the second on or after November 9th.)**

The first registration time slot on September 14th and 15th is 3pm and the last one is 630pm. They run in 30 minute increments. Please schedule a time at your earliest convenience

On the contract you will commit to:

1. Let me know if your child will be missing a lesson no later than three hours prior to the lesson time, or you may not schedule a make-up lesson.

\*\* Keep in mind that no more than 3 make up lessons are allowed per teaching session.

1. Schedule and attend make up lessons within the session the lesson was missed or forfeit the missed lesson’s payment.
2. Help your child set, schedule and execute reasonable instrument practice goals, given yours and their other activities, commitments and time constraints.

I in turn commit to:

1. Be prepared to teach your child at their scheduled lesson times.
2. Help your child prepare for NYSSMA Festival, if you are interested in having them participate.
3. Encourage you and or your child to participate in the Open Mic I host at The Church of Jesus Christ of Latter Day Saints, located at 485 Mt Airy Road in New Windsor NY, on the 4th Friday of each month, from 730 to 930 pm.
4. Let you know IF I need to cancel a lesson a minimum of three hours prior to the scheduled lesson time. IF this happens, I will be responsible for scheduling an amicable make up lesson time before the end of the current session.

Sarah D **Music Studio** Lesson Attendance/Practice *Contract*

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_-- understand that I have reserved

 (PARENT’S NAME)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_lessons for my child

 (Day/s of week and time/s) (How many lessons and which Instrument)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_for the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Music Lesson Session

(Child’s Name) (Season/Year)

in the Sarah D Music Studio starting the week of September 21st and running through the week of December 14th.

I understand there will be no regular lessons scheduled for the week of Thanksgiving, nor the weeks of December 14th 21st and 28th.

I understand if there is a missed lesson, it is MY responsibility to schedule and attend the make-up lesson before the current session ends.

I understand there will be no refunds or credits given for missed lessons I do not schedule and attend a make-up lesson for.

I understand that missed lessons and practice time are missed opportunities to learn and improve.

I COMMIT to do my best to get my child to each lesson and allow sufficient practice time at home for learning and growth to be optimal.

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Print Name Sign Name Date

Home Phone Cell Phone Email Address

Street Address City Zip Code

\*I ask that my students develop a habit of practicing their instrument a MINIMUM of 15 minutes, five times a week, for every 5 years they are old; in the manner I ask them to practice that week in their lessons. Frequent shorter practice sessions are more beneficial to learning than one longer practice session each week. I ask that you encourage them to do this.